



Community Area Grant Application Form 2011/2012

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. (See Section 2 for contact details)

**Please contact your Community Area Manager before completing your application
(See Section 3 for contact details)**

1. Your organisation or group

| | | | |
|-----------------------------|---|---------------|--|
| Name of organisation | Calne Environmental Network | | |
| Contact name | | | |
| Contact address | | | |
| Contact number | | e-mail | |
| Organisation type | Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify | | |

2. Your project

| | |
|---|---|
| Project Title/Name | Setting up costs, the initial expenses to start up |
| What is your project about and what does it aim to achieve? <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i> | By working in and with local community, to reduce Calne's carbon footprint. Whilst seeking positive sustainable solutions to local community issues. We will create a 'pool' of volunteers for all conservation groups in area to draw upon and organise tree-planting, litter picks,, Wildlife-friendly living, waste reduction, education on eco-issues with local schools, recycling info etc |

| | | | |
|--|--|-------------|----------------|
| In which community area does your project take place? (Please give name – see section 3 of the grants pack) | Calne (and adjacent villages in community area) | | |
| I/we have discussed our project with the town/parish council? | Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> | Date | Nov & Dec 2011 |
| I/we have discussed our project with our Wiltshire councillor? | Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> | Date | |

| | |
|---|--|
| Where will your project take place? | First meeting Jan 18 2012 and then ongoing |
| When will your project take place? | Monthly meetings and then periodical projects around Calne with volunteers |
| How did you discover there was a need for your project (please provide evidence) and how will your project benefit your local community? Important: Please do not type/write in paragraphs – This section is limited to 1200 characters only (inclusive of spaces) | <p>There is no transition /eco /sustainable living organisation in Calne, unlike most surrounding towns.</p> <p>We believe that Environmental Community Projects cultivate strong community bonds, develop pride in ones area, and a sense of 'belonging' Our website will have news of all similar projects and links to Eco/ Conservation/ Recycling ventures in Wiltshire</p> |
| How many people will benefit from your project? | The whole community |
| How does your project demonstrate a direct link to the local community plan for your area? www.wiltshire.gov.uk/areaboards Please provide a reference/page no. | <p>We intend to extend the existing initiatives and instigate new ones ourselves to: 'Work towards a sustainable community' (Calne Community Plan: Update 2010 page 14)</p> |
| To be completed ONLY where town/parish councils are making an application | |
| Is your project one which parish/town councils have powers to raise local taxes to fund? | Yes <input type="checkbox"/> N/A No <input type="checkbox"/> |
| Could your project be funded from your reserves? | Yes <input type="checkbox"/> N/A No <input type="checkbox"/> |
| Is your project urgent (having to be completed in this financial year? If you answer YES please provide evidence elsewhere on the application form) | Yes <input type="checkbox"/> N/A No <input type="checkbox"/> |

Any other information about your project.

See www.calne-environmental-network.org.uk for our mission statement (copy attached)

We will also campaign to get packaging & plastic bags to be reduced.

We will lobby on local transport issues/ planning applications where we feel there is a negative environmental impact.

We will promote organic and fair-trade

We will host an annual 'Green Calne Day'

We will provide advice on energy and water saving

We will promote people to use local businesses

3. Management

How many people are involved in the management of your group/organisation?

Of these, how many are:

| | | | | |
|---|-------------|--------------------------------|---------------|--------------------------------|
| Over 50 years | Male | <input type="text" value="1"/> | Female | <input type="text" value="1"/> |
| 25 – 50 years | Male | <input type="text"/> | Female | <input type="text"/> |
| Under 25 years | Male | <input type="text"/> | Female | <input type="text"/> |
| Disabled People | Male | <input type="text"/> | Female | <input type="text"/> |
| Black and Minority Ethnic people | Male | <input type="text"/> | Female | <input type="text"/> |

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?

Donations and sponsorship from local businesses

How will you know whether your project has made a difference in the community? What evidence will be collected to enable you to know that the project has made a positive impact on your community and met the local need?

Feedback from Council, Area Board, other local projects, people, schools tree-planting, litter picking, river cleaning and similar will show obvious results

Have you contacted Charities Information Bureau for help with your application/ to seek other funding?

Yes

Date

No

To whom have you applied for funding for this project (*other than Wiltshire Council*)?

Name of Funder

Amount Applied For

Amount Received

Calne Town Council (see section 5)

265

Pensing

Please *list* with amount applied for and whether you have been successful

| | | | |
|---|---|--|--|
| | | | |
| <p>Have you or do you intend to apply for a grant from another area board within this financial year?</p> <p><i>If yes, please state which one(s).</i></p> | <p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> | | |
| <p>Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?</p> | <p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> | | |

| 4. Information relating to your last annual accounts (if applicable) | | |
|--|--------|-------------------------------|
| Year ending: | Month: | Year: This is our first year. |
| A - Total income: | £ | |
| B - Minus total expenditure: | £ | |
| Surplus/deficit for year: (A minus B) | £ | |
| Free reserves currently held: | £NIL | |

5. Financial information – If you can claim back V.A.T. please exclude from figures given below

| Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc. | | Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C) | | |
|---|-------------|--|-----|-------------|
| | | | P/C | |
| Public Liability Insurance | £113 | Own fundraising/reserves | | £ |
| Banners x 2 | £70 | | | £ |
| Hire of Town Hall for Eco Fair June 23rd | £265 | town council | P | £265 |
| CRB checks x2 | £52 | | | £ |
| Website/ Domain Fees | £60 | Trusts/foundations | | £ |
| Stationery/ Printing | £175 | | | £ |
| Equipment for litter picks etc | £150 | In kind | | £ |
| Refreshments for outdoor projects | £50 | | | £ |
| Promotional T-Shirts x5 | £50 | Other | | |
| | £ | | | £ |
| | £ | | | £ |
| | £ | | | £ |
| Total Project Expenditure | £985 | Total Project Income | | £265 |
| Total project income B | | £265 | | |
| Total project expenditure A | | £985 | | |
| Project shortfall A – B | | £720 | | |
| Grant sought from Wiltshire Council Area Board | | £720 | | |
| Bank Details | | | | |
| Please give the name of the organisations' bank account e.g. Barclays | | Co-operative Bank | | |
| Please give the title name of the organisations' bank account e.g. current | | Calne Environmental Network (Community DirectPlus a/c) | | |

6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered

Enclosed (please tick)

- Written quotes including the one(s) you are going to use
- Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7. Declaration (on behalf of organisation or group) – I confirm that...

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. Child Protection Safeguarding Adults
 - Public Liability Insurance Equal opportunities
 - Access audit Environmental impact
 - Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Position in organisation: Co-Founder

Date: 12/12/11

Please return your completed application to the appropriate Area Board Locality Team (see section 3)